



PROGRAMME OUTLINE

CAPE TOWN INTERNATIONAL CONVENTION CENTRE, SOUTH AFRICA

MONDAY 20 SEPTEMBER 2010

- | | |
|---------------|--|
| 08:30 - 17:00 | Green Star SA Accredited Professional Course
Separate registration at www.gbcsa.org.za |
| 16:00 - 19:00 | Convention Registration and Exhibition Open
EXHIBITION HALL 3, CTICC |
| 17:00 - 19:00 | Opening Cocktail Function
EXHIBITION HALL 3, CTICC |

TUESDAY 21 SEPTEMBER 2010

- | | |
|---------------|--|
| 08:00 - 17:00 | Registration Open |
| 08:00 - 17:00 | Exhibition Open |
| 08:00 - 09:00 | REFRESHMENTS IN THE EXHIBITION HALL |
| 09:00 - 17:00 | Plenary Sessions
Mid-morning refreshments, lunch and afternoon refreshments in the Exhibition Hall |
| 15:00 - 17:00 | EXHIBITION OPEN TO THE PUBLIC |

CONVENTION NETWORKING FUNCTION

Join GBCSA and Nedbank Corporate for an informal evening of networking, entertainment and dancing.

Pre-dinner drinks from 18:30, venue TBA.

DRESS: Smart/Casual

Attendance at this function is included in the delegate registration fee. Registered delegates are welcome to bring a guest to this function at an additional cost of R570.00 (incl VAT)

WEDNESDAY 22 SEPTEMBER 2010

- | | |
|---------------|--|
| 08:00 - 15:30 | Registration Open |
| 08:00 - 14:30 | Exhibition Open |
| 08:00 - 09:00 | REFRESHMENTS IN THE EXHIBITION HALL |
| 09:00 - 15:30 | Plenary Sessions
Mid-morning refreshments and lunch in the Exhibition Hall |



REGISTRATION

CAPE TOWN INTERNATIONAL CONVENTION CENTRE, SOUTH AFRICA

Contact Sally or Sue at Focus Conferences | Booking enquiries: +27 11 480 4800 (From 1 April: +27 11 280 6600)

fax: +27 86 677 3911 • e-mail: confer@iafrica.com • www.gbcsa-convention.org.za

POSTAL ADDRESS: The Green Building Council of South Africa Convention & Exhibition
c/o Focus Conferences, PO Box 2352, Parklands, Johannesburg, South Africa

**A tax invoice with bank details will be e-mailed to the designated person on the enrolment form.
Please supply your company VAT number on the form.
A booking confirmation letter will be e-mailed directly to each delegate.**

BOOKING, PAYMENT & CANCELLATION CONDITIONS

**In order to gain access to The Green Building Council of South Africa Convention & Exhibition
full payment must be made in advance**

- To qualify for the early-bird discount full payment must be made by Friday 30 April 2010. If payment has not been received by GBCSA by this date the standard delegate fee will automatically apply
- The organisers regret no cancellations can be refunded after Friday 27 August 2010
- Cancellations received in writing prior to Friday 27 August 2010 will be refunded in full
- Invoices issued for any booking not cancelled in writing by Friday 27 August 2010 will be deemed payable even in the event of non-attendance at the convention
- Bookings received after Friday 27 August 2010 cannot be cancelled and invoices will be deemed payable even in the event of non-attendance at the convention
- Substitute delegates may be nominated in writing, at any time before the convention

**Early-bird
discount:
book early
and save!**

DELEGATE FEES

**NB: The delegate fee covers attending the congress programme, cocktail reception and dinner function.
It also includes bringing one pre-registered guest to the cocktail reception on
Monday 20 September from 17:00 - 19:00.**

Early-bird rate: Members of GBCSA (payment received by 30 April 2010)
Single Delegate = R4000.00 + VAT = R4560.00
*Per Delegate in a group of 5 or more paying delegates from the same organisation = R3600.00 + VAT = R4104.00
Early-bird rate: Non-Members (payment received by 30 April 2010)
Single Delegate = R5500.00 + VAT = R6270.00
*Per Delegate in a group of 5 or more paying delegates from the same organisation = R4950.00 + VAT = R5643.00
Standard rate: Members of GBCSA
Single Delegate = R4500.00 + VAT = R5130.00
*Per Delegate in a group of 5 or more paying delegates from the same organisation = R4050.00 + VAT = R4617.00
Standard rate: Non-Members
Single Delegate = R6000.00 + VAT = R6840.00
*Per Delegate in a group of 5 or more paying delegates from the same organisation = R5400.00 + VAT = R6156.00
DINNER GUEST
R500.00 + VAT = R570.00

***GROUP BOOKINGS:** These rates apply to delegate registrations received as a **single group booking** and only **one invoice** is required. For groups of 10 or more please contact the organisers to obtain a group booking form.

The GBCSA Convention and Green Star SA Accredited Professional Course have been validated for CPD points by CESA. Participants will receive 2 CPD points for the Convention and 1 CPD point for the course.

GREEN BUILDING COUNCIL CONVENTION & EXHIBITION 20-22 SEPT 2010

This is an electronic form. Please complete it in Acrobat and return it to confer@iafrica.com by clicking either the submit button at the top right of your window or the button at the bottom of this page. Alternatively return it by fax to: +27 86 677 3911.

GROUP BOOKINGS OF 2 - 5 DELEGATES: SUBMIT A SEPARATE FORM FOR EACH DELEGATE
GROUP BOOKINGS OF 5+ DELEGATES: CONTACT THE ORGANISERS FOR AN EXCEL GROUP BOOKING SPREADSHEET

DELEGATE INFORMATION

TITLE (MR/MS ETC), FIRST NAME AND SURNAME: _____
 JOB TITLE: _____
 ORGANISATION: _____
 TEL: (_____) _____ FAX: (_____) _____
 DIRECT E-MAIL: _____
 POSTAL ADDRESS: _____ CODE: _____

NB! COMPULSORY: By ticking this box, I hereby agree to, understand and accept all the Booking, Payment and Cancellation Conditions set out on page 2. DATE: _____

ACCOUNTS INFORMATION

NAME (person to whom the invoice should be sent): _____
 COMPANY VAT NUMBER (or please state if not VAT registered): _____
 TEL: (_____) _____ FAX: (_____) _____
 DIRECT E-MAIL: _____

ARE YOU A PAID UP MEMBER OF GBCSA? GBCSA MEMBER NUMBER: _____

If you do not know your membership status or number, number visit the GBCSA website: www.gbcsa.org.za for a list of members (NB: Your number must be supplied to qualify for the discount).

CONVENTION AND FUNCTIONS ATTENDANCE - PLEASE TICK "YES" OR "NO"

			COST (INCL. VAT)
CONVENTION: 20 - 22 SEPTEMBER			R
FUNCTIONS - PLEASE TICK "YES" OR "NO"	✓	✓	
COCKTAIL RECEPTION: 20 SEPTEMBER	YES <input type="checkbox"/>	NO <input type="checkbox"/>	NO CHARGE
COCKTAIL RECEPTION GUEST: 20 SEPTEMBER	YES <input type="checkbox"/>	NO <input type="checkbox"/>	NO CHARGE
CONVENTION DINNER: 21 SEPTEMBER	YES <input type="checkbox"/>	NO <input type="checkbox"/>	NO CHARGE
*CONVENTION DINNER GUEST: 21 SEPTEMBER	YES <input type="checkbox"/>	NO <input type="checkbox"/>	R
TOTAL AMOUNT DUE			R

* NAME OF DINNER GUEST _____

Cheques/transfers should be made payable to GBCSA.
 Ensure you obtain an invoice number before making payment and advise Sue Constance when payment has been made by fax +27 86 677 3911 or e-mail confer@iafrica.com

EVENT GREENING - DO YOUR BIT!

Event Greening refers to making socially and environmentally responsible decisions when organising or participating in an event. It involves incorporating sustainable development principles into all levels of event organisation and aims to ensure that an event is hosted responsibly. You can assist us with event greening through considering the following when booking for the GBCSA Convention:

- Selecting your accommodation
- During your preparation for the event
- Arranging your local transport
- Selecting your flights
- During your stay at the hotel
- While participating in the Convention

Please take a moment to download the [GBCSA Convention Greening Guidelines](http://www.gbcsa-convention.org.za) for delegates from www.gbcsa-convention.org.za